

CARIBBEAN AGRICULTURAL RESEARCH AND DEVELOPMENT INSTITUTE

TERMS OF REFERENCE

POSITION TITLE: Group Dynamics/Clustering Specialist

COUNTRY: Based in one of the Project countries and will conduct activities in nine project countries, namely, Belize, Dominica, Dominican Republic, Guyana, Jamaica, St. Lucia, St. Vincent & the Grenadines, Suriname and Trinidad & Tobago

DURATION:

FUNCTION

Under the supervision of the CARDI Regional Project Coordinator (RPC) in close collaboration with the project team working on the project: “Coconut Industry Development in the Caribbean” and in full collaboration with all relevant partners and collaborators, the Group Dynamics/Clustering Consultant will carry out the following duties:

JOB DESCRIPTION

2.1.1.2 Establish working group, conduct meetings and evaluate intensification and integrated farming practices applicable to the Caribbean.

[1 October 2015 – 18 December 2015 (18)]

2.4.1.1 Groups/Association establishment and/or strengthening. (Exercise will address Group Strengthening, Market Development, Business Development and Administration). (To be done in collaboration with Agribusiness Specialist and Marketing/Value Chain Development Consultant).

[1 October 2016 – 20 December 2016 (20)]

2.4.2.1 Conduct a two day Regional workshop of investment and business opportunities. (This will be done in collaboration with activities in Outcome 3).

[9 January 2017 – 13 January 2017 (5)]

2.3.3.1 Build capacity among relevant groups in terms of product development and production techniques within the value chain. (Will be done Nationally).

[14 January 2017 – 30 April 2017 (30)]

Additionally,

- Develop a strategy, curriculum and conduct facilitation sessions for stakeholders as they relate to the coconut value chain;
- Collect background material and develop guidelines on coconut value chain cluster development.
- Assist in the coordination of activities for cluster development;
- Collect and distribute information relevant to Cluster development;
- Carry out monitoring and evaluation missions as required;
- Prepare any related communication messages as required (reports, evaluations etc);
- Undertake any other relevant tasks requested by the RPC and the project team.

QUALIFICATIONS and EXPERIENCE:

- MSc degree in an agriculture related subject such as Agricultural Extension and Rural Sociology
- At least six years of relevant experience in Cluster formation and Group Dynamics.
- Proven knowledge and experience of issues in the Caribbean;
- Excellent understanding of the formation and development of producer and value chain clusters;
- Experience in coordinating a project with many stakeholders along a Value Chain;
- Practical experience in implementing the Cluster formation approach;
- Excellent interpersonal communication skills and the ability to bring diverse stakeholders together for a common goal;
- Proven report writing ability and well-mastered computer skills.
- Excellent knowledge of spoken and written English; Spanish would be an advantage.

The above responsibility statements identify specific duties necessary to attain CARDI's overall objectives while not precluding the job holder from carrying out other related activities that may be inherent in the job.